

TIMOTHY KELLEY

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ABOUT ME

I recently moved to Fort Myers and I am looking for steady work where I can learn more. I have almost five years of restaurant experience, including shift lead work. I also have hands-on computer experience from working on my own equipment and helping other people with theirs. I passed CompTIA A+ Core 1 and I am studying for Core 2.

TECHNICAL EXPERIENCE

- I built my desktop PC from the ground up. I installed all of the parts, connected everything, installed Windows, and handled the setup afterward.
- I have cleaned out dusty PCs and taken apart laptops for cleaning and to check the parts inside.
- I have dealt with device problems ranging from normal computer issues to an Xbox HDMI port that was not working.
- I have used Windows and Kali Linux. I have also used VirtualBox for virtual machines and worked through labs on Hack The Box.
- At work I checked POS terminals and label printers when they stopped working. I would look at the equipment first and try to figure out what was actually wrong.

WORK EXPERIENCE

Shift Lead / Back of House Team Member | Blono Pizza Co

Bloomington, IL | 2023 - July 2026

- I worked open availability, so I handled both opening and closing shifts.
- I helped plan prep and figure out what needed to be done before and during service.
- I helped with inventory and trained new employees on their station, cleaning, and food safety.
- If equipment did not work, I would take it apart and try to diagnose it. This included soda machines, swamp coolers, POS equipment, and the machine used to print labels.
- I missed two scheduled workdays in about two years. My former employer can confirm my attendance.

Shift Lead / Kitchen Team Member | Gracie's Tacos & Wings

Bloomington, IL | 2021 - 2023

- I worked different kitchen stations and helped run the shift when it was busy.
- I handled normal customer and workplace problems and got management involved when needed.
- I trained employees on their daily work and safe procedures. Between both restaurant jobs I trained more than ten people.

EDUCATION & CERTIFICATIONS

Heartland Community College | Normal, IL | 2024-2026

Completed coursework in computer systems, networking, and cybersecurity

CompTIA A+ - Core 1 Passed; Core 2 in Progress | ServSafe Manager Certification

SKILLS

PC Building | Hardware Troubleshooting | Windows | Kali Linux | VirtualBox | Basic Networking | POS & Printer Support | Microsoft Office | Google Workspace